

FUNFEST 2017 STREET FAIR – Vendor Application

Application must be completed in full. Please TYPE or PRINT LEGIBLY! Payment must accompany this form

Company/Organization Name _____

Please check that which applies:

- Commercial Vendor
- Nonprofit Organization

Phone No: _____

Email: _____

Contact Person _____

Address _____

BOOTH LOCATION / SIZE

Past Participants: Would you prefer the same approximate location of your 2016 booth? Yes ___ No ___

2016 Booth Number (if known) _____

Location: _____

If no, or in the event of new participants, placement will be at the discretion of the Funfest Committee.

Exact Dimensions of your booth (including trailer hitch):

Length _____

Width _____ (Depth is limited to 10' for ALL Vendors!)

Height _____

Please describe your set-up

(booth/trailer/etc.): _____

PAYMENT ENCLOSED

Total Number of Spaces Requested (at 15' length each)

NONPROFIT ONLY

___ space(s) @ \$50 single space (2 days) \$ _____

___ additional space(s) @ \$25 per space \$ _____

COMMERCIAL SALES (food/games)

___ spaces (s) @ \$300 single space (2 days) \$ _____

Additional footage beyond 15' – sold as additional full booth space

___ additional spaces @ \$100 per space \$ _____

TOTAL BOOTH FEES \$ _____

Electricity Surcharge: (110-no more than 20 amps max)

___ Spaces @ \$40 per space

TOTAL ELECTRICITY SURCHARGE \$ _____

Late Fee Surcharge:

___ Spaces @ addl. \$50 each after August 1

___ Spaces @ addl. \$100 each after September 1

TOTAL LATE FEES \$ _____

TOTAL ENCLOSED \$ _____

Checks payable to "Funfest"

(Payments made after Sept. 1 must be by credit card, certified check, money order or cash-NO personal checks will be accepted after this date).

PRODUCTS, ETC.

Please describe your booth/products to be sold below. If you will be displaying products or distributing information, please note it. This information will be used to assure that like booths are not placed near each other.

ELECTRICITY

We strongly encourage all vendors to be self-sustaining. If you cannot operate without an outside power source, you may purchase power from Funfest. Please check the one below which applies to you:

___ I do not require electricity

___ I will use my own generator

___ I have made arrangements with a Downtown Property owner to obtain electricity. (If so, please name property: _____)

(Please have property owner sign and date the back of this form as proof of your agreement for power use.)

___ I would like to PURCHASE electricity from Funfest (Please list the precise equipment which will need to be powered (lights, specific heating source, refrigeration, etc.),

Total number of watts/amps needed _____

Electricity fee is **\$40 per space for both days of the event**. Payment is expected with this application. If Funfest is unable to provide electricity for your unit, the fee will be refunded. Please note: location of vendors using Funfest electricity is at the discretion of Funfest, based on our power sources.

**FUNFEST 2017 Street Fair
Vendors' Release**

Organization Name _____

Contact Person _____ Phone Number _____

All commercial vendors, whether contributing to a charity or not, are required to pay the full space fee to Funfest.

Below is to be signed by a representative of the participating organization or company.

Said organization agrees

- * That this booth will be operated by or on behalf of the members of the requesting organization,
- * That a representative from this organization and/or from any contracted vendor will provide Funfest with a certificate of insurance,
- * That the information contained in this application is complete and accurate,
- * That the vendor rules and regulations for Funfest have been read and are fully understood, and that the sponsoring organization is responsible for assuring that they are strictly followed, and that any commissioned vendor is likewise aware of these regulations.
- * That Funfest retains the right to prohibit participation by any organization which has submitted an incorrect or inaccurate application, or which in the opinion of the committee does not operate in the spirit of the event

Signature of Participant: _____

Print Contact Name _____ Date _____

Liability Waiver for NONPROFITS ONLY

Please note: This waiver does not apply to Commercial Vendors who: (A) are professional in nature; (B) use electricity for any purpose; and/or (C) use any type of combustible material for any purpose such as the heating and/or preparation of food. The above vendors must provide Funfest with a valid certificate of insurance. Vendors and/or organizations who do not fall into any of these categories may submit the following signature as waiver.

In consideration of our participation in the above entitled event, and with the understanding that such participation is voluntary, and that we have elected not to obtain liability insurance coverage, we hereby assume the inherent risks involved in any activities connected with this event. We expressly assume the risk of and accept full responsibility for any and all claims which may occur as a result of our participation in this event and release from liability Funfest and each of its officers, directors, agents, representatives, and employees.

We hereby waive any claim made as a result of our participation in the activities connected with this event in which we may voluntarily participate, and hereby agree to indemnify all of the above named entities for any and all claims, including attorney's fees and costs, which may be brought against any of them by anyone claiming liability as a result of our participation in Funfest.

We understand that Funfest does not provide liability insurance for its participants, and will not represent participants in any action brought against them as a result of their voluntary participation. I certify that I have read and fully understand this release. I am of lawful age and am legally authorized by the stated organization, and am competent to make this agreement:

Organization Representative Signature: _____ Witness Signature _____

Printed Name: _____ Witness Printed Name: _____

DOWNTOWN ELECTRICITY SOURCE

If a Downtown Property Owner has agreed to provide power for your booth, please have him/her sign below. This signature indicates that your organization has approval to use said power, and that the property owner will not hold Funfest liable for any damages caused to their property because of that arrangement.

Signature of Property Owner for permission to use electricity: _____ Date _____

Name of Property _____ Location _____

PAYMENT MUST ACCOMPANY APPLICATION

Return to:

Funfest

Citiscap, 20 W. Broad St.

Hazleton PA 18201

Phone: 570-455-1509

Email: funfest@hazletonchamber.org

funfestpa.org

Application Deadline: August 1, 2017

Applications placed as received * Late fees apply after 8/1